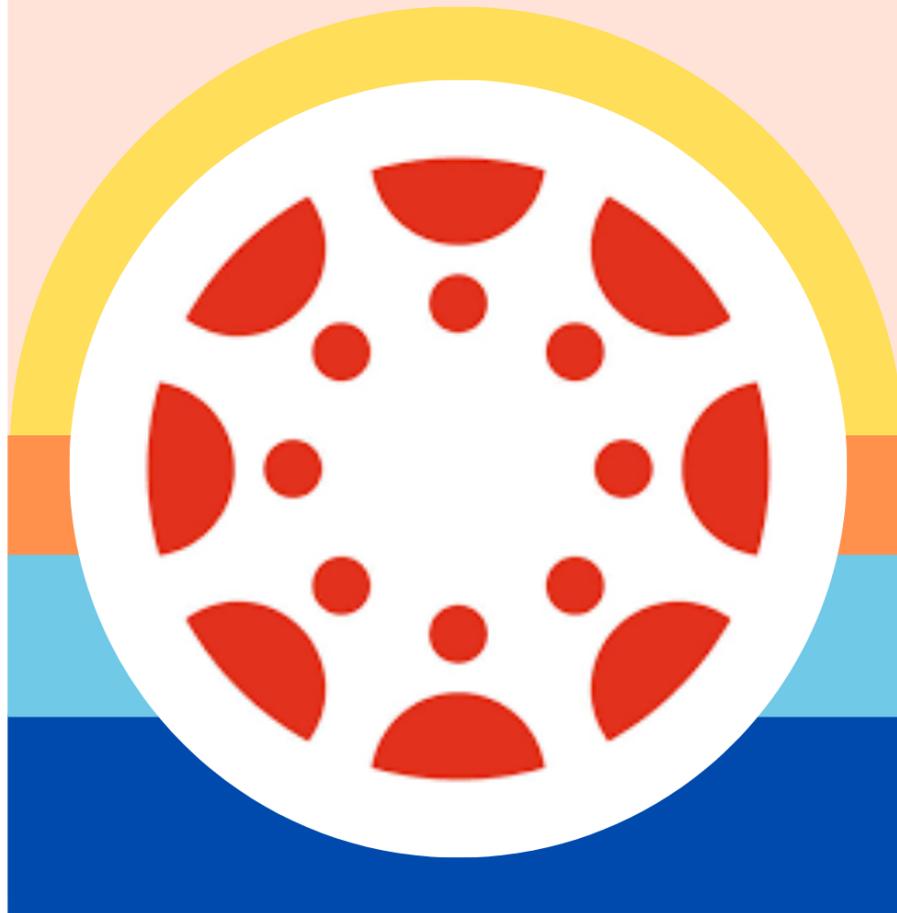# CANVAS QUICK GUIDE

STUDENT EDITION

EDUCATIONAL TECHNOLOGY
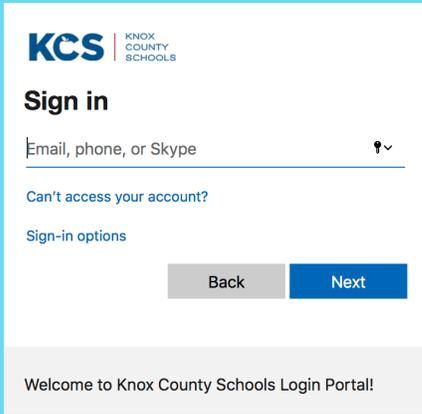Department of
Teaching & Learning Supports

KCS | KNOX COUNTY SCHOOLS

GETTING STARTED
KNOXSCHOOLS.INSTRUCTURE.COM

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Sign in

Email, phone, or Skype

Can't access your account?

Sign-in options

Back   Next

Welcome to Knox County Schools Login Portal!

LOGGING IN

Logins are now a single sign-on. Use your Microsoft login and your email password to login. Be sure to memorize your username and password as soon as possible.

Students & Teachers

canvas
auto login

FIRST TIME LOGGING IN?

SAMPLE STUDENT
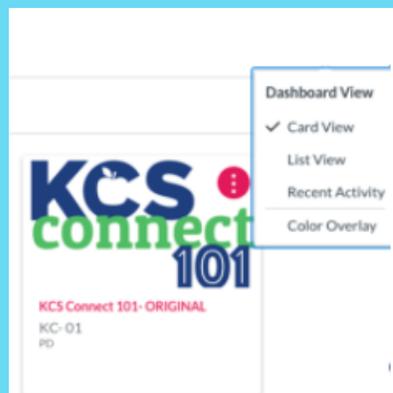
John Smith
Student ID #1234567
Username:
S1234567@student.knoxschools.org
Password: JS4567kcs
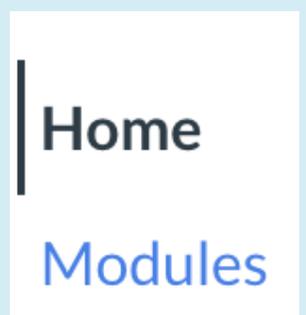(Capitalize Initials, last 4 of student #)

YOUR DASHBOARD

Find the correct Course Card on your dashboard to get into your course. Note that under the three ellipsis, you can choose the view you want on your dashboard.

KCS connect 101

Dashboard View
✓ Card View
List View
Recent Activity
Color Overlay

KCS Connect 101 · ORIGINAL
KC-01
PD

TIP: Control the Cards you see on your dashboard. Click course icon and view all courses. Click on the star next to any course cards you want to appear on your dashboard.

COURSE NAVIGATION

Course Navigation is found on the left of your page as you enter a Canvas course. This column allows for you to navigate through your course resources.

Home

Modules

GETTING STARTED

GOOGLE DRIVE

AUTHORIZE

In order to have access to all your Google Files in Canvas, be sure to authorize and allow your Google Drive to connect to your Canvas.

CANVAS APP

THE CANVAS STUDENT APP CAN BE DOWNLOADED FROM THE APPLE OR ANDROID STORE. THE APP WILL ALLOW ACCESS TO YOUR COURSES.

STUDENT

TO DO

ON THE RIGHT SIDE OF YOUR HOMEPAGE, WILL BE AN UPDATED TO DO LIST OF UPCOMING WORK THAT NEEDS TO BE COMPLETED.

RICH CONTENT EDITOR

The editor is available any time you are responding with text. Check under the pluf (far right) to see more options, like integrating Google Drive docs.

INBOX

Use your inbox to communicate with your teachers through messaging.

NAVIGATING YOUR COURSE

MODULES

Modules organize content into units, weeks, or other chosen organizational methods and house assignments, discussions, quizzes, and pages.

Module

ASSIGNMENTS

Assignment

These are assigned to students for graded or ungraded submissions. Various file types can be submitted for teacher feedback.

QUIZZES

Quizzes can be graded or set up as surveys or practice. Be sure to read the quiz directions to find out how many attempts are possible and other possible quiz features.

Quiz

DISCUSSIONS

Discussions allow for student feedback and collaboration, teacher settings can allow for customization of student replies and can be set to graded or ungraded.

Discussion

GRADES

ASPEN

Official student grades are found in Aspen.
aspen.knoxschools.org

Follett Aspen™

VIEWING ASSIGNMENT FEEDBACK

Canvas teacher feedback and assignment specific grades can be found under "Grades." Students can reply to teacher feedback by submitting a comment.

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HAVE MORE QUESTIONS?

- Contact the teacher for your course

- Use Help icon to access:
  - Canvas Help Guides
  - Welcome Tour